LICENSE PLATE RECOGNITION PRIVACY POLICY

Binghamton University Transportation and Parking Services ("TAPS") utilizes license plate recognition hardware and software ("LPR") for parking and access control.

Locations
LPR data is collected on Binghamton University properties. This includes the main campus and certain remote locations including, but not limited to, University Downtown Center (UDC), Innovative Technologies Complex (ITC) and the Health and Science Technology Park. Data is collected by TAPS where a number of mobile vehicle-mounted systems are driven by trained personnel in parking locations throughout the University.

Data Collected
The LPR system captures two photos of observed vehicles: (1) a context photo of the vehicle and its immediate surroundings and (2) a photo of the license plate. Typically, these photos are taken from the rear of the vehicle, although there are occasions where a photo is taken from the front. Along with the photographic data, the system also records the global positioning system coordinates and date/time information of the observation. Further software processing of the license plate image generates an alphanumeric version of the license plate number which is also stored with the record.

Use of Data
The intended use of data collected by the LPR system is for parking access control and parking enforcement. LPR data is used to determine a vehicle's access permissions in a given parking area and support the issuance of a parking citation if needed. The data can only be accessed by the University Police Department (UPD) pursuant to a valid subpoena properly issued in connection with an ongoing criminal investigation. Any use of the data for purposes outside of these stated purposes must be detailed and approved in writing through administrative channels by the Vice President for Student Affairs.

Access to Records
Access to records created and maintained by the LPR system is restricted to trained designated TAPS personnel. All personnel with access to the system use unique identifiers and passwords to access records and all login, record additions and other activity is logged. Access to the system by others is prohibited. Designated personnel must gain approval from either Director of Parking Services or Vice President for Student Affairs.

Public Notification
TAPS will notify the public of its LPR data collection activities and policies via:
- Posting of a privacy policy on the TAPS website
- Publishing of this LPR privacy policy in the Binghamton University's Regulations