

Harpur College Transfer Credit Petition MAJOR or MINOR requirements

Student Instructions:

1. Review Harpur Transfer Guidelines and Policies: <https://www.binghamton.edu/harpur/advising/transfer-credit-evaluation/index.html>
2. Complete Part A of this form.
3. Take this form to your **MAJOR** or **MINOR department** for review. The department must compete Part B.
4. Once Part A and B are complete, please submit the **department-approved** petition to Harpur Academic Advising, OH 110.

Part A: To be completed by Student

Student Name: _____

B-Number: _____

Institution offering the course(s): _____

Semester of Attendance (ex: Fall 2016): _____

The coursework is (check one):

Future coursework _____ Already appearing on my record _____

College Type (check one):

United States College _____ Study Abroad/International College _____

Transfer Course Information

Course Number and Title	Credit Hours	Online course?	Repeated Course?

I have read and understand the Harpur College Transfer Credit Policy. I have read and understand the policy on duplicate course work. I understand that courses must comply with Harpur College Transfer Credit Policy in order to transfer.

Student Signature: _____

Email Address: _____

Part B: To be completed by Major/Minor Dept Representative ONLY

Approved	Denied	BU equivalency and/or requirement to be fulfilled

Dept. Representative Signature: _____

Date: _____

Dept. Representative (print): _____

Comments: _____